

Evergreen Community Charter School Board of Directors

Minutes January 23, 2014

Attendance: Joanne Storer, Chris Kinsley, Mary Ann Lewis, Tijuana Summers, Danielle Perez

Advisory: Jill Shoesmith, Nancy Lewis

Pocono Mountain Liaison: Jackie Leonard

Guest: Maureen Christy (Evergreen accountant)

The meeting was called to order by Joanne Storer at 7pm, followed by the Pledge of Allegiance. Minutes from the December 2013 meeting were reviewed: Motion to approve by Chris, Second by Danielle; approved.

Director's Report. Jill Shoesmith reported on the following topics:

Teacher Patti O'Keefe was in a serious car accident on Jan. 10. She is in rehab and is progressing well. It will be another two or three weeks before she can return to work, but she has been sending in lesson plans and instructions to the school.

Charter Renewal and meeting with lawyer: 49 folders of information need to be checked by the lawyer; Jill will deliver the info to him which is more cost effective than for him to come to the school.

IEP/GIEP meetings: Two more meetings since we last met. Parents of students are being proactive. Both students qualified for IEPs.

Instructional Reports (Jill Shoesmith)

College Visits and Field Trips: Moravian College full admission tour coming up soon. ECCS students are given the opportunity to tour a variety of colleges.

Keystone Testing: First section was completed for the 9th grade.

College Acceptance and Scholarships: All seniors who applied have been accepted to their first choice schools. Many have received scholarships and more are coming in.

Items for Discussion and Possible Resolution

The Board made the resolution to submit the documentation to PMSD to commence the Charter Renewal process. Motion to approve by Joanne, Second by Danielle; approved.

Business and Financial Affairs

Approval of payments to vendors via the December 2013 Check Register:
Motion to approve by Mary Ann, Second by Tijuana; approved.

Approval of current Financial Statements to be provided to PMSD,
including Profit & Loss and the Balance Sheets as December 30, 2013:
Motion to approve by Joanne, Second by Tijuana; approved.

Approval of Grant Expenses for December 2013 (REAP): Motion by Danielle, Second by Joanne; approved.

Approval of Finalized Audit from Riley and Company: Motion by Mary Ann, Second by Danielle; approved.

Students, Curriculum, and Policy

Policy Review:

Special Ed; Attendance; and Truancy: Updated existing policies to be compliant with the Dept. of Ed. Motion to approve all three policies by Tijuana, Second by Danielle; approved.

Pocono Mountain School District Liaison

Jackie Leonard gave updates on PMSD dealing with the buildings of closed schools. Also reports that budget was approved with a 2 mill increase and no cuts to curriculum. Jackie expressed appreciation for the good job that ECCS does.

Motion to Adjourn: Motion by Danielle, second by Joanne; approved. Meeting adjourned at 7:43pm.

*The next Board of Trustees meeting will be held on **Thursday, February 27, 2014** at 7 PM.*